

tonight's agenda

To board <board@pinebarons.org>

Draft Agenda, Cherry Hill Chapter Board of Directors Meeting November 21, 2019, 7:00 p.m.

FYI:

- New Marketing committee: Frumento, Schwartz, Weaver, Dodd
- New Membership committee: Clifford, Scollay, Dorfman, Wolff, Levinson
- New Singing Valentines committee: Ann Neff, Rich Jones, Al Evans
- New Ticket Chairman for 2020: Jim Chatelain
- New Music Team membership - see 11/20/19 email from Rich Gray
- Bud Miller was voted into the Pine Barons by Board email

Reports Received:

- 10/21 Membership meeting minutes (Jones)
- October minutes (Jones)
- Email chain on Bud Miller membership
- Secretary Report (Jones)

I. Call to Order

II. Opening Song: "The Old Songs"

III. Approval of October minutes

IV. Secretary and Treasurer reports

V. Old Business

- Chorus logo
- Suggested by Jim Scollay:
 - Update on dec 16 chapter quartet festival
 - Discuss - status of chapter quartets, names/contacts marketing materials
 - Bucket list You tube video for valentines like big Apple did last year
 - Discuss fundraising for April 16 contest in cherry hill. Several dine and donate events.
 - Ask Burjis if interested in having his ensemble perform at April barbershop contest. Need to inquire soon
- Chapter Operating Manual regarding the status of female chapter members

VI. New Business

- 2020 budget
- Mainstage contract
- Designation of negotiator for the director's contract
- Designation of Holiday show ad collector/coordinator
- Whether and when to meet in December

VII. Announcements/Good of the Order

VIII. Closing song: "Keep the Whole World Singing"

--

"It's Great to Be a Pine Baron!"
Bruce Barker, chapter president

Nov. board meeting

To board <board@pinebarons.org>

Notes on the Nov. 21 Board Meeting

Refer to the draft agenda that was emailed Nov. 21.

No quorum was obtained. Present were Bruce Barker, Mike Thornton, Rocco Rossetti, Chris Bush, Jay Dorfman as guest, and after 8:00 pm Jim Scollay. Chapter issues were discussed from 7:00 until 9:30 pm.

Added to agenda and discussed:

The need to update business cards. This was simply mentioned.

Rent increase: St. Andrews has charged \$725 / quarter for more than a decade. They would now like to raise the rent to probably \$800 / quarter. Chuck Edgerton is conducting the negotiations in consultation with the chapter president. He is seeking a multi-year freeze - ideally a five-year freeze - at the higher level.

Jay offered to produce a graphic tutorial on downloading music to iPhones and Android phones.

Jay said he is available to do program book layouts.

Someone pointed out that a title (or concept) for the 2020 spring show is needed so the show can be advertised in the Holiday show booklet.

A \$300 check from the Woodland Ave. Presbyterian Church bounced. Chris Bush will call them.

Jim Scollay asked if he could send a customer an invoice. Mike said he would do this as it's the treasurer's role.

Preferred date for the 2020 planning meeting: Early January was the consensus.

Bruce proposed finding a new chapter historian.

Bruce said he would contact Eric Herr and Bud Miller to set up officer initiation.

Bruce will research the cost, if any, of multi-user access to the desktop or online version of QuickBooks. The motivation is that there should be an assistant or backup treasurer, and/or a bookkeeper.

Discussion of agenda items:

A draft 2020 budget exists but will be presented to the board only after word from the county on the grant, which is expected within a couple of weeks. Expect the budget at the December meeting. Officers should submit budget requests to the Treasurer.

Preferred date for the December board meeting: Two board members have conflicts Dec. 19. Tuesday, Dec. 17, is the proposed date. Bruce is seeking feedback from more board members on this.

Jim is canceling the Dec. 16 intrachapter quartet competition due to lack of expressed interest.

Mike sent a draft show contract with Mainstage to Tal Kramer for legal review prior to sending it to Mainstage.

Mike volunteered to continue as the 2019 Holiday Show ad coordinator/collector and as the negotiator for the 2020 director's contract.

Rocco and others called for the director's contract to provide a financial incentive to promote the director's attendance at the most important singouts. Jay offered to draft some language regarding this.

--

"It's Great to Be a Pine Baron!"
Bruce Barker, president

2020 Officers & Board Members

President - Mike Thornton

Secretary - Richard Jones

Treasurer - Bruce Barker

VP Music & Performance - Mike Weaver

VP Marketing & Public Relations - Drew Frumento

VP Business - Jim Scollay

VP Events - Chris Bush

VP Membership - Floyd Clifford

VP Program - Steven Ritz

Immediate Past President - Bruce Barker

Members at Large

- Jay Dorfman

- Chris Cook

- Randy Deger

- Rocco Rosetti

MEMBER COUNTS FROM BHS NOV 17, 2019

Type	Active	Lapsed
Regular Membership	30	2
Senior with 50 Years of Service	1	0
Senior Legacy (as of 12/31/2009)	6	1
Senior Membership	7	0
Youth Membership (Under 26) in their First Year	2	0
Youth Membership (Under 26) not in their First Year	3	0
Total	49	3

Constant Contact vs Groupanizer Community module debate continues, as does the billing to R. Jones. Resolution may need a deeper examination of the features of each.

R. Jones absent Nov21 due to out of state trip to study Live Sound at Sweetwater, Ft. Wayne, IN.

Jersey Sound has formally taken possession of the one Four foot riser, matching fourth step, and safety back. Invoice from Pine Barons was accepted.

Jersey Sound Holiday show at St. Andrews December 14th at 2pm, some riser support may be needed to help setup. Similar to Pine Barons Show setup on the 7th.

Music charts, music recording tracks, and such as need licensing renewal for the current holiday period and into new year are being worked, some renewals have been ordered. Payment on hold until all renewals are in hand to facilitate batch process at Harry Fox Songfile. Remind members that each download of either audio track, or pdf chart counts against the license quantity. We order and pay for sufficient quantity to cover the chorus plus extras for new members. Be smart about the downloads. Groupanizer download report attached.



[Print](#)

Billing Activity

Cherry Hill Chapter Barbershop Harmony Society

Attn: Richard Jones
14 Devonshire Drive
Westampton NJ 08060-2433
US
P: 6097063824

Today's Date: 11/25/2019

User Name: richardosj@comcast.net

Billing Activity from 11/24/2018 to 11/25/2019

Date	Description	Charge Amount	Credit Amount
11/03/2019	Invoice #246471911	\$45.00	
10/29/2019	Payment - Credit Card (Visa) *****1824		\$45.00
10/03/2019	Invoice #242171508	\$45.00	
09/28/2019	Payment - Credit Card		\$45.00
09/03/2019	Invoice #238404264	\$45.00	
08/29/2019	Payment - Credit Card		\$45.00
08/03/2019	Invoice #234755693	\$45.00	
07/29/2019	Payment - Credit Card		\$45.00
07/03/2019	Invoice #231243407	\$45.00	
06/03/2019	Invoice #227968252	\$0.00	
05/29/2019	Payment - Credit Card		\$45.00
05/03/2019	Invoice #224783435	\$45.00	
04/28/2019	Payment - Credit Card		\$45.00
04/03/2019	Invoice #221530915	\$45.00	
03/29/2019	Payment - Credit Card		\$45.00
03/03/2019	Invoice #218451938	\$45.00	
02/26/2019	Payment - Credit Card		\$40.00
02/03/2019	Invoice #215640546	\$70.00	
01/03/2019	Account Credit #91001527		\$75.00
01/03/2019	Invoice #212710202	\$45.00	
01/03/2019	Payment - Credit Card (Visa) *****1824		\$45.00

Billing questions? [Contact Support](#)

Constant Contact - 1601 Trapelo Road - Waltham, MA 02451 US

TD Bank Accounts as of November 21, 2019 TD = \$7,318.36 and Quicken Bal - \$7,318.36

The screenshot shows a Microsoft Word document titled "TD Bank Accounts as of noon Wednesday Nov 20 2019 - Word". The document contains a screenshot of the TD Bank website. The website header includes the TD Bank logo, navigation links for "My TD", "Products", and "Solutions", and a user profile for "PINE BARONS CHERRY HILL CHAPTER". Below the header, there is a green banner with the text "Cash in with \$200 Cash Back. Start earning with the TD Cash Credit Card." and an "Apply today" button. The main content area displays a greeting "Good morning, PINE BARONS CHERRY HILL CHAPTER" and the date "Today is Nov 20, 2019 | Last accessed Nov 18, 2019 12:00 PM ET". A table titled "Deposits" shows the following data:

	Available Balance	Today's Beginning Balance	Pending Transactions
TD BUSINESS CONVENIENCE PLUS > 4402	\$7,138.36	\$7,138.36	\$0.00
TD BUSINESS CONVENIENCE PLUS > 4638	\$8,379.67	\$8,379.67	\$0.00
TD BUSINESS CONVENIENCE PLUS > 4639	\$8,000.10	\$8,000.10	\$0.00
Total	\$23,518.13		

To the right of the table, there are sections for "Your Secure Messages" (with links to "View your messages" and "Send us a secure message") and "Make a Transfer" (with a "From" field and a "Choose account" dropdown menu). The Word status bar at the bottom indicates "Page 1 of 6", "29 words", and a zoom level of "120%".

Quicken Deluxe - PB Quicken Fri Oct 18 2019 11:15 AM - [BUSINESS CONVENIENCE CHECKING XX4692] Search a payment or deposit

File Edit View Tools Mobile & Web Reports Help

ACCOUNTS + ⚙

HOME SPENDING BILLS & INCOME PLANNING INVESTING ADD-ON SERVICES MOBILE & WEB TIPS & TUTORIALS

BUSINESS CONVENIENCE CHECKING XX4692 ⌚ ⚙

Custom... Payment All Transactions Reset Search

Date	Chec...	Payee	Memo	Cate...	Payment	Clr	Deposit	Amount	Balance
10/31/2019	9099	Check 9099	Professional Printing Holiday Show Flyers	454H5Fb	39.60	R		-39.60	6,904.36
11/18/2019	9101	Check 9101	Professional Printing Posters for 2019 Holiday Show	454H5Fb	32.70	R		-32.70	6,871.66
10/23/2019	9089	Check 9089	Reimb Bruce Barker for food costs for Afterglow Oct 5	471	39.01	R		-39.01	6,832.65
10/21/2019	9084	Check 9084	Reimb Mike T for purchase of learning tracks Rudolph	434	50.35	R		-50.35	6,782.30
10/28/2019	9096	Check 9096	Reimb Mike T printer ink 1/2 of actual ink expenses Bk/Color	432	75.69	R		-75.69	6,706.61
10/23/2019	9088	Check 9088	Reimb Rich Jones two cases of water	470W	7.98	R		-7.98	6,698.63
11/8/2019	9095	Check 9095	Reimb to George Neff Printing fees RSS and Holiday flyers	454RSSF	176.46	R		-176.46	6,522.17
10/30/2019	9100	Check 9100	Rochester full Tux pkg for Roy Eckert	442T	195.00	R		-195.00	6,327.17
10/30/2019	9094	Check 9094	St. Andrew Rent Quarter 3 2019	401	725.00	R		-725.00	5,602.17
11/19/2019		Dep Return Fee	TD Bank Return Fee related to Nov 9 singout	Fees & C	20.00	R		-20.00	5,582.17
11/19/2019		Dep Return Charge	TD Bank reversal of Nov 9 singout - insufficient funds	446B	300.00	R		-300.00	5,282.17

15 Transactions: -2,846.79 ? Online Balance: 7,138.36 Ending Balance: 7,138.36

Transaction X Trans Oct 21 - Nov 19 2019 X

Net Worth \$7,138 Credit Score View...

Re: Nov. board meeting

To Steven Ritz <threepointonefour@verizon.net> • Bruce Barker <bbarker21@gmail.com> • board <board@pinebarons.org>

I have attended very few board meetings that would be considered efficient. Too much work is done at the board meetings. Work that should be done prior to the meeting. Endless debate, members speaking out of turn, redundant comments, negativity that prevents any progress or worse a volunteer feeling unappreciated.

Maybe we need to develop proposal/agenda items using a SMART format..
SPECIFIC MEASUREABLE ASSIGNABLE (ATTAINABLE) REALISTIC and TIMELY

Proposals should be posted a week before the meeting.

Collaborate during the week to remove objections and build support for any item that needs to be presented to the board.

Do not give the board more than two choices for anything.

Jim Scollay

On November 24, 2019 at 5:22 PM Steven Ritz <threepointonefour@verizon.net> wrote:

I am sorry I could not attend related to other conflicts.

I would like to share 2 thoughts/comments:

1. I am concerned that while this meeting had 6 people at most – it still took 2 1/2 hours. Perhaps the absence of a quorum reduced the efficiency of the meeting, and prolonged all discussions - maybe I have no right to express this since I was not present - but such a lengthy meeting is perhaps a strong disincentive to attendance.

2. **2020 show** – as the *de facto* script writer for the past 3 years, I can comment that there was a meeting with the music team in October that proposed using the 2020 election as a backdrop. I expressed then, and still have strong reservations about this approach.

Recall that we did an election based theme in 2016 (recall the old school vs new school a cappella), but I think it is a bit different doing this with the current climate of impeachment, etc, than when we tapped this idea in 2016 and there was no incumbent, discussion of impeachment, etc - so I am trying to formulate some other idea/concepts.

Thus far, I only have the idea of **Pine Barons: 20/20 Vision** as a title . . . but not clear as yet what this will entail . . .

Steven

From: Bruce Barker

Sent: Sunday, November 24, 2019 4:43 PM

To: board

Subject: Nov. board meeting

Notes on the Nov. 21 Board Meeting

Refer to the draft agenda that was emailed Nov. 21.

No quorum was obtained. Present were Bruce Barker, Mike Thornton, Rocco Rossetti, Chris Bush, Jay Dorfman as guest, and after 8:00 pm Jim Scollay. Chapter issues were discussed from 7:00 until 9:30 pm.

Added to agenda and discussed:

The need to update business cards. This was simply mentioned.

Rent increase: St. Andrews has charged \$725 / quarter for more than a decade. They would now like to raise the rent to probably \$800 / quarter. Chuck Edgerton is conducting the negotiations in consultation with the chapter president. He is seeking a multi-year freeze - ideally a five-year freeze - at the higher level.

Jay offered to produce a graphic tutorial on downloading music to iPhones and Android phones.

Jay said he is available to do program book layouts.

Someone pointed out that a title (or concept) for the 2020 spring show is needed so the show can be advertised in the Holiday show booklet.

A \$300 check from the Woodland Ave. Presbyterian Church bounced. Chris Bush will call them.

Jim Scollay asked if he could send a customer an invoice. Mike said he would do this as it's the treasurer's role.

Preferred date for the 2020 planning meeting: Early January was the consensus.

Bruce proposed finding a new chapter historian.

Bruce said he would contact Eric Herr and Bud Miller to set up officer initiation.

Bruce will research the cost, if any, of multi-user access to the desktop or online version of QuickBooks. The motivation is that there should be an assistant or backup treasurer, and/or a bookkeeper.

Discussion of agenda items:

A draft 2020 budget exists but will be presented to the board only after word from the county on the grant, which is expected within a couple of weeks. Expect the budget at the December meeting. Officers should submit budget requests to the Treasurer.

Preferred date for the December board meeting: Two board members have conflicts Dec. 19. Tuesday, Dec. 17, is the proposed date. Bruce is seeking feedback from more board members on this.

Jim is canceling the Dec. 16 intrachapter quartet competition due to lack of expressed interest.

Mike sent a draft show contract with Mainstage to Tal Kramer for legal review prior to sending it to Mainstage.

Mike volunteered to continue as the 2019 Holiday Show ad coordinator/collector and as the negotiator for the 2020 director's contract.

Rocco and others called for the director's contract to provide a financial incentive to promote the director's attendance at the most important singouts. Jay offered to draft some language regarding this.

--

"It's Great to Be a Pine Baron!"
Bruce Barker, president