

Board meeting agenda for Thursday, 6/21

To board@pinebarons.org Copy richgray26@aol.com • budmiller66@gmail.com

Cherry Hill Pine Barons Chorus **Draft Agenda, Board of Directors Meeting**

June 21, 2018, 7:00 p.m.

Upcoming: Ready-Set-Sing! is scheduled to begin Oct. 15. Jim Scollay has agreed to head the program.

The Oceanaires are hosting a Barbershop Bash Tues., Aug. 7

- I. Call to Order**
- II. Opening Song: "The Old Songs"**
- III. Chapter Advocate (Bud Miller)**
- IV. Review and approve the meeting agenda** (motion required)
- V. Secretary**
- VI. Discussion of Reports and Committee Activities**
 - Treasurer
 - Music/Performance
 - Marketing and Public Relations
 - Public Relations/Events
 - Social Media
 - Business Manager
 - Membership
 - Program
- VII. Unfinished Business**
- VIII. New Business**
 1. Financial Review Committee findings and recommendations (Ron Capuccio, chairman)
 2. Distribution of Gift Card residuals
 3. Music Director contract mid-year review (Mike Thornton)
 4. Preparations for District contest (hotel, afterglow)
 5. Proposal to recognize Pine Barons for high attendance (John Celani – see below)
- IX. Announcements/Good of the Order**
- X. Closing song: "Keep the Whole World Singing"**

John Celani's Attendance Recognition Proposal

Proposal: If a member of the chorus attends 85% or more of our Singouts or 85% or more of our rehearsals, or both during a given year, they shall be recognized at our Holiday Party each year with a certificate and a physical award of some type, (to be determined by the board).

Rationality: There are members who come to most, if not all of our singouts that keep the Pine Barons Chorus performing to raise funds as well as publicizing our existence to assist with our goal of developing membership and audiences. Additionally, coming to most or all rehearsals is a request, if not a mandate of our director as each member's attendance is an asset and necessary to the entire chorus' improvement and advancement. We need to encourage both of these activities for the betterment of the Pine Barons.

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Chapter Dues Payout Report
J022 Cherry Hill, NJ
Dues paid between 4/1/2018 - 6/30/2018

Report Generated: **6/6/2018**

Summary

| Dues Category | Total |
|-------------------------|-----------------|
| SN - Senior Membership | \$18.42 |
| RG - Regular Membership | \$123.38 |
| TOTAL | \$141.80 |

Chapter Dues Payout Report

J022 Cherry Hill, NJ

Dues paid between 4/1/2018 - 6/30/2018

Report Generated: 6/6/2018

| Member ID | Member Name | Payment Date | Sub. Start | Sub. End | Dues Cat. | Paid Monthly? | Amount |
|--------------|-------------------|--------------|------------|-----------|-----------|---------------|-----------------|
| 183158 | Evans, Alvin | 4/26/2018 | 6/3/2018 | 6/2/2019 | SN | Yes | \$0.71 |
| 183158 | Evans, Alvin | 5/29/2018 | 6/3/2018 | 6/2/2019 | SN | Yes | \$0.71 |
| 272094 | Scollay, James | 4/26/2018 | 6/7/2018 | 6/6/2019 | RG | Yes | \$1.67 |
| 272094 | Scollay, James | 5/29/2018 | 6/7/2018 | 6/6/2019 | RG | Yes | \$1.67 |
| 279257 | Ritz, Steven | 6/3/2018 | 7/1/2018 | 6/30/2019 | RG | No | \$20.00 |
| 299084 | Legge, Charles | 5/17/2018 | 4/1/2018 | 3/31/2019 | SN | No | \$8.50 |
| 316535 | Dodd, James | 5/30/2018 | 7/1/2018 | 6/30/2019 | SN | No | \$8.50 |
| 512367 | Brook, John | 4/24/2018 | 4/14/2018 | 4/13/2019 | RG | No | \$20.00 |
| 519896 | Hudson, Jeffrey | 4/2/2018 | 4/23/2018 | 4/22/2019 | RG | No | \$20.00 |
| 521557 | Clare, Andrew | 4/26/2018 | 5/2/2018 | 5/1/2019 | RG | Yes | \$1.67 |
| 521557 | Clare, Andrew | 5/29/2018 | 5/2/2018 | 5/1/2019 | RG | Yes | \$1.67 |
| 522959 | Thornton, Michael | 5/6/2018 | 3/21/2018 | 3/20/2019 | RG | No | \$20.00 |
| 523033 | Bush, Christopher | 4/26/2018 | 6/11/2018 | 6/10/2019 | RG | Yes | \$1.67 |
| 523033 | Bush, Christopher | 5/29/2018 | 6/11/2018 | 6/10/2019 | RG | Yes | \$1.67 |
| 527235 | Kramer, Talbot | 4/26/2018 | 6/14/2018 | 6/13/2019 | RG | Yes | \$1.67 |
| 527235 | Kramer, Talbot | 5/29/2018 | 6/14/2018 | 6/13/2019 | RG | Yes | \$1.67 |
| 528944 | Neff, George | 4/26/2018 | 6/8/2018 | 6/7/2019 | RG | Yes | \$1.67 |
| 528944 | Neff, George | 5/29/2018 | 6/8/2018 | 6/7/2019 | RG | Yes | \$1.67 |
| 529130 | Knightly, Jeffrey | 4/26/2018 | 7/2/2018 | 7/1/2019 | RG | Yes | \$1.67 |
| 529130 | Knightly, Jeffrey | 5/29/2018 | 7/2/2018 | 7/1/2019 | RG | Yes | \$1.67 |
| 529154 | Osborn, John | 4/26/2018 | 7/2/2018 | 7/1/2019 | RG | Yes | \$1.67 |
| 529154 | Osborn, John | 5/29/2018 | 7/2/2018 | 7/1/2019 | RG | Yes | \$1.67 |
| 532429 | Sellman, Bob | 5/30/2018 | 7/6/2018 | 7/5/2019 | RG | No | \$20.00 |
| TOTAL | | | | | | | \$141.80 |



[My Chapters](#) > [Edit Chapter "J022 Cherry Hill, NJ"](#) > Financials

COMPLIANCE FILINGS & REPORTS FOR J022 CHERRY HILL, NJ

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[Incorporation Filings](#)

FINANCIAL REVIEWS

| YEAR | NAME | FILED BY | DATE FILED | EXPIRES | STATE/PROVINCE | ACTIONS |
|------|---------|------------------|------------|---------|----------------|---------|
| 2009 | NO FILE | | 3/13/2010 | N/A | | |
| 2010 | NO FILE | John Celani | 1/24/2011 | N/A | | |
| 2011 | NO FILE | | 2/15/2012 | N/A | | |
| 2012 | NO FILE | | 3/16/2013 | N/A | | |
| 2013 | NO FILE | | 2/18/2014 | N/A | | |
| 2014 | NO FILE | Antonio Lombardi | 2/4/2015 | N/A | | |

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| YEAR | NAME | FILED BY | DATE FILED | EXPIRES | STATE/PROVINCE | ACTIONS |
|--|---------------------------|------------------|------------|---------|----------------|---|
| 2015 | NO FILE | Richard Jones | 10/27/2016 | N/A | |  |
| 2016 | NO FILE | Antonio Lombardi | 2/27/2017 | N/A | |  |
| 2017 | NO FILE | Richard Jones | 5/28/2018 | N/A | NJ |  |
| 2017 | 2017 Financial Review.pdf | Richard Jones | 5/28/2018 | N/A | NJ |  |
| **If table appears cut off - scroll horizontally. | | | | | | |
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THE PINE BARONS BARBERSHOP CHORUS



Cherry Hill, New Jersey Chapter J-022

Society for the **P**reservation and **E**ncouragement of **B**arber **S**hop **Q**uartet **S**inging in **A**merica

Barbershop **H**armony **S**ociety

June 21, 2018

Called To Order: 7:02pm, Singing "the Old Songs, Down Our Way"

Pres, Bruce Barker, present

Treasurer, Mike Thornton, present

VP Music, Mike Weaver, absent

Sect'y, Rich Jones, present

VP Business & Events, Chris Bush, present

Membership, Rich Wolff, absent

VP Program, Steve Ritz, present

Webmaster, Jim Dodd, present

Member At Large, Al Evans, present

Chuck Edgerton, present

Jim Dodd, present

John Celani, present

Marketing & Public Relations, George Neff, present & Ann Neff, absent

VP Programs and Activities, Steve Ritz, present

Social Media, Technology, Web development, Jim Dodd, present

Joel Schwartz, absent

Chapter Music Librarian, John Brook, not required, not present

Special Guest(s) Chapter Advocate, Herbert "Bud" Miller, attending

Music Director, Rich Gray, Jr., not required, not present

Quorum present, OK to continue meeting.



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Barbershop **H**armony **S**ociety

Bud Miller Presentation

Material handout. Defined his role as our chapter advocate. Idea: open quartet contest to other chapters.

Agenda add item, St. Andrews Golf Outing, new business.

Motion to accept May Secty report, voice vote passed.

Treasurer: paper copy handout. TD Bank security upgrade caused problems with data transfer into Quicken/Quick Books. Errors were not resolved with TD Bank, required a manual journal entry by the customer. Quicken to Quick Books versioning technical issues remain. Comparison to budget not complete, Mike T is working the data entry. Grant report for Camden Co requested current report by June 30 current to June 15, also want the budget comparison. Also wanted audience counts/racial breakdown/per event (Mike declined). Worth it? In light of fewer singouts, worth the efforts.

New Business

Item 1. Financial Review

Financial review Presentation: Ron Cappuccio, discussion of Quicken versus Quick Books; recommendations. Hire outside book keeper. \$150-200/month. Presentation on the reasoning behind the recommendations. Re-focus treasurer on the important stuff (budget, account balance management), rather than the book keeping details. Discussion on the recommendations.

How often have chapters been audited by IRS? John Santoro indicated that three chapters have been audited, one in Illinois was destroyed by the audit, the other two were warned.

Motion to approve items 2 – 11 of the Financial Review Committee. Seconded. Voice vote carries.

Motion to acquire Quick Books, version recommended by TD Bank. Seconded. Voice vote carries.

Item 1A. Golf Classic Sponsor

Motion to sponsor a hole in St. Andrews Golf Classic. Seconded, voice vote passed.

Item 2

Gift card residuals to those attending Division Convention. Discussion. 26 members eligible.

Item 4

THE PINE BARONS BARBERSHOP CHORUS



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Barbershop **H**armony **S**ociety

Hotel is Hampton Inn. Afterglow is same place, Parkside partner, sound equipment support, parking lot rental included.

Item 5

John Celani presenting attendance award idea. 85% recognition level, holiday dinner.

Motion to recognize members that achieve 85% attendance of rehearsals, or singouts recognized at Holiday Dinner. Discussion. Second. Voice vote carries.

Item 3

Music Director contract mid-year review. Current \$525 (\$500, plus \$25 tolls). Discussion. Recording feedback implemented, two singouts attended, good faith effort, committed to Pine Barons.

Motion to raise the Director remuneration by \$100, retroactive to Jan 2018. Discussion. Voice vote carries.

Keep The Whole World Singing

Adjourned 8:52pm

[These Minutes were approved without change at the August 16th meeting. There was no July meeting at the consensus of the Board] v/r Richard Jones, Secretary 2018

drgneff@gmail.com

6/21/2018 2:30 PM

Marketing Report

To board@pinebarons.org

June 21, 2018

The marketing team has little new to report. I would like to thank all Pine Barons who worked on marketing the Spring Show, especially Mike Thornton, Chris Bush, John Celani and Joel Schwartz.

We are now preparing to market Ready Set Sing. 400 handouts were distributed at the Spring Show, an additional 400 have been printed. A similar design is ready to be printed as a poster and/or e-mail flier.

Ann and I are still in the research phase of preparing a comprehensive marketing plan.

Respectfully Submitted,

George Neff

VP Marketing

Sent from my iPhone.

**Bank**

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Good evening, BARONS PINE

Today is Jun 19, 2018. | Last accessed: Jun 19, 2018 9:09 PM ET.

| Deposits | Available Balance | Today's Beginning Balance | Pending Transactions |
|---|----------------------|---------------------------------|-------------------------|
| TD BUSINESS CONVENIENCE PLUS x9638 | \$7,398.06 | \$7,398.06 | \$0.00 |
| BUSINESS CONVENIENCE CHECKING x4692 | \$18,817.54 | \$18,817.54 | \$0.00 |
| TD BUSINESS CONVENIENCE PLUS x5035 | \$8,000.00 | \$8,000.00 | \$0.00 |
| Total | \$34,215.60 | | |

All the info, none of the clutter. Switch
to online-only notices and
statements.

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Accounts Home Spending Bills Planning Investing Add-on Services Mobile & Alerts Tips & Tutorials

BUSINESS CONVENIENCE CHECKING XX4692 Last download May 13, 2018 - 4:09 pm (Direct Connect)

Banking \$18,818

BUSINESS CONVENIENCE... 18,818

Pine Barons 0

PB Gift Card 0

PB Uniform 0

Net Worth \$18,818

Credit Score View...

+ Add an Account

24 Transactions: 977.03

Online Balance: 18,817.54

Ending Balance: 18,817.54

| Date | Check # | Payee | Memo | Category | Payment | Deposit | Amount | Balance |
|-----------|---------|--------------|--|----------|---------|---------|---------|-----------|
| 5/24/2018 | | Deposit | Water Admin Room | 360W | | c | 10 00 | 17,017 25 |
| 5/24/2018 | | Deposit | Extra tix Edgerton ? Stolber Eintracht | 360T | | c | 111 00 | 17,128 25 |
| 5/24/2018 | | Deposit | Extra tix Div Contest Wolff Neff Baly | 360T | | c | 111 00 | 17,239 25 |
| 5/24/2018 | | Deposit | Spring Show Tix \$ ck Diana Briggs | 310 A | | c | 139 00 | 17,378 25 |
| 5/24/2018 | | Deposit | Extra tix Div Contest Jones-2 Knightly Celani Deger | 360T | | c | 185 00 | 17,563 25 |
| 5/24/2018 | | Deposit | Singout Haddon Heights May 12 | 320 | | c | 300 00 | 17,863 25 |
| 5/25/2018 | 8884 | Check # 8884 | Professional Printing RSS Flyers 3rd Print | 470RSS | 22 00 | c | -22 00 | 17,841 25 |
| 6/5/2018 | 8888 | Check # 8888 | reimb Mike T for Tim Tracks Sugar | 434 | 95 00 | c | -95 00 | 17,746 25 |
| 6/5/2018 | 8887 | Check # 8887 | reimb Mike T Sheet Music 50 copy Sugar +ThinkOutLoud | 434 | 390 75 | c | -390 75 | 17,355 50 |
| 6/8/2018 | 8885 | Check # 8885 | reimb Steve Ritz Bowling Night Exp May 30 Wed | 460 | 252 00 | c | -252 00 | 17,103 50 |
| 6/8/2018 | 8886 | Check # 8886 | reimb Steve Ritz Spring Show Props 3GM gloves,mops, | 442 | 11 46 | c | -11 46 | 17,092 04 |
| 6/12/2018 | 8889 | Check # 8889 | Reimb George Neff for one extra Tix Div Contest | 421 | 37 00 | c | -37 00 | 17,055 04 |
| 6/14/2018 | | Deposit | Water Admin Room | 360W | | c | 8 00 | 17,063 04 |
| 6/14/2018 | | Deposit | John Brooks one extra tix Div contest | 360T | | c | 37 00 | 17,100 04 |
| 6/14/2018 | | Deposit | Spring Show Ad from Jeff Hudson | 310D | | c | 40 00 | 17,140 04 |
| 6/14/2018 | | Deposit | Bowling Night \$5 per bowler - 21 Bowlers | 360A | | c | 105 00 | 17,245 04 |
| 6/14/2018 | | Deposit | Singing Valentine 2018 4 gigs from Rich Jones | 350D | | c | 240 00 | 17,485 04 |
| 6/14/2018 | | Deposit | Singout CH Memorial Day May 28 | 320 | | c | 300 00 | 17,785 04 |
| 6/14/2018 | | Deposit | Parkside Harmony Share of Oct 6 18 Dist Afterglow | 360E | | c | 550 00 | 18,335 04 |
| 6/14/2018 | 8890 | Check # 8890 | Reimb Mike T for Tim Tracks Lf St Nick | 434 | 95 00 | c | -95 00 | 18,240 04 |
| 6/14/2018 | 8891 | Check # 8891 | Reimb Mike T sheetmusic Lf St Nick 50 copies | 434 | 212 50 | c | -212 50 | 18,027 54 |
| 6/19/2018 | DEP | | Journal offset to bring Quicken to match TD at 18,817. Journal | | 790 00 | | 790 00 | 18,817 54 |

Uncleared: 6/20/2018 Check # 977.03

Save

To Do Help

Quicken as of June 19 2018

Note Journal Entry Deposit of \$790 to bring Quicken up to match TD Bank Online Bal of \$18,817.54

TD increase their security in May 2018, so I am no longer able to One Step Update TD Bank transactions into Quicken, I have to do it "manually" via an export from TD Bank

6/20/2018

Transaction
5/18/2018 through 6/19/2018

Page 1

| Date | Description | Memo | Category | Clr | Amount |
|-----------------|--------------|--|----------|-----|------------------|
| INCOME | | | | | 2,926.00 |
| 310D | | | | | 40.00 |
| 6/14/2018 | Deposit | Spring Show Ad from Jeff Hudson | 310D | c | 40.00 |
| 320 | | | | | 600.00 |
| 5/24/2018 | Deposit | Singout Haddon Heights May 12 | 320 | c | 300.00 |
| 6/14/2018 | Deposit | Singout CH Memorial Day May 28 | 320 | c | 300.00 |
| 350D | | | | | 240.00 |
| 6/14/2018 | Deposit | Singing Valentine 2018 4 gigs from Rich Jones | 350D | c | 240.00 |
| 360A | | | | | 105.00 |
| 6/14/2018 | Deposit | Bowling Night \$5 per bowler - 21 Bowlers | 360A | c | 105.00 |
| 360E | | | | | 550.00 |
| 6/14/2018 | Deposit | Parkside Harmony Share of Oct 6 18 Dist Afterglow | 360E | c | 550.00 |
| 360R | | | | | 139.00 |
| 5/24/2018 | Deposit | PB Chapter Share 50/50 Jim Scollay won | 360R | c | 139.00 |
| 360T | | | | | 444.00 |
| 5/24/2018 | Deposit | Extra tix Edgerton ? Stolber Eintracht | 360T | c | 111.00 |
| 5/24/2018 | Deposit | Extra tix Div Contest Wolff Neff Bialy | 360T | c | 111.00 |
| 5/24/2018 | Deposit | Extra tix Div Contest Jones-2 Knightly Celani Deger | 360T | c | 185.00 |
| 6/14/2018 | Deposit | John Brooks one extra tix Div contest | 360T | c | 37.00 |
| 360W | | | | | 18.00 |
| 5/24/2018 | Deposit | Water Admin Room | 360W | c | 10.00 |
| 6/14/2018 | Deposit | Water Admin Room | 360W | c | 8.00 |
| Journal | | | | | 790.00 |
| 6/19/2018 | | Journal offset to bring Quicken to match TD at 18,817.54 | Journal | | 790.00 |
| EXPENSES | | | | | -2,068.97 |
| 411 | | | | | -953.26 |
| 5/22/2018 | Check # 8882 | Rich Gray Reimb Hotel Div Const May 18 -19 | 411 | c | -308.26 |
| 5/22/2018 | Check # 8883 | Rich Gray Dir Fees May 2018 | 411 | c | -525.00 |
| 5/18/2018 | Check # 8881 | Rich Gray Meal Allowance 2 Days Div Cont May 18-19 | 411 | c | -120.00 |
| 421 | | | | | -37.00 |
| 6/12/2018 | Check # 8889 | Reimb George Neff for one extra Tix Div Contest | 421 | c | -37.00 |
| 434 | | | | | -793.25 |
| 6/5/2018 | Check # 8888 | reimb Mike T for Tim Tracks Sugar | 434 | c | -95.00 |
| 6/5/2018 | Check # 8887 | reimb Mike T Sheet Music 50 copy Sugar+ThinkOutLoud +TrackT... | 434 | c | -390.75 |
| 6/14/2018 | Check # 8890 | Reimb Mike T for Tim Tracks Ltl St Nick | 434 | c | -95.00 |
| 6/14/2018 | Check # 8891 | Reimb Mike T sheetmusic Ltl St Nick 50 copies | 434 | c | -212.50 |
| 442 | | | | | -11.46 |

Transaction

5/18/2018 through 6/19/2018

| Date | Description | Memo | Category | Clr | Amount |
|-----------|--------------|---|---------------|-----|---------|
| 6/8/2018 | Check # 8886 | reimb Steve Ritz Spring Show Props 3GM gloves,mops, spray | 442 | c | -11.46 |
| 460 | | | | | -252.00 |
| 6/8/2018 | Check # 8885 | reimb Steve Ritz Bowling Night Exp May 30 Wed | 460 | c | -252.00 |
| 470RSS | | | | | -22.00 |
| 5/25/2018 | Check # 8884 | Professional Printing RSS Flyers 3rd Print | 470RSS | c | -22.00 |
| | | | OVERALL TOTAL | | 857.03 |